

STATE OF CALIFORNIA



MEMO

To : ALL BOARD MEMBERS

Date: July 25, 2018

From : TIMOTHY CORCORAN

**Subject: CONSIDERATION OF THE NOMINEE FOR THE SOLON C. SOTERAS
EMPLOYEE RECOGNITION AWARD**

The Board Development Committee is recommending to the Board at its August 13, 2018, meeting that Makalla Turner receive the Solon C. Soteris Employee Recognition Award for a job well done.

This past year, Makalla successfully transitioned into her new role as support for our legal division. Makalla's coworkers shared several specific comments attesting to her strong work ethic and endless enthusiasm to expand her skillset:

"She will always take a project or guide and adjust it to suit her needs so that she is able to do her job with efficiency and skill."

"(Makalla) is interested in training and learning new skills to improve her work."

"The paralegal training really helped Makalla better understand the legal process and our legal division. Her attention to detail is wonderful and she takes initiative. Makalla wants challenging assignments."

I will expand upon these comments by adding that I have observed in Makalla an ability to quickly adapt to any new set of challenges or obstacles. When asked to take on a project, she will gladly accept it and give the task her full attention, especially when it is something out of the ordinary and unfamiliar to her. Makalla is driven to learn, grow, and to increase her worth in the workplace, and for that she is a tremendous asset to the Board.

The Board's approval of Makalla for the Employee Recognition Award includes a check for \$250.00, a certificate of appreciation from Jean Shiimoto, Director of DMV, and a certificate of recognition and appreciation from the New Motor Vehicle Board.

I believe Makalla is deserving of this award and recommend that the Board ratify the Committee's selection.